



Computer Programmer Analyst

At Barriston Law, we make a difference in the lives of our clients, communities and co-workers by cultivating positive connections every day. We deliver peace of mind as we serve our clients with results-driven legal advice.

Do you want to work for the first B-Corp certified law firm in Ontario and feel a sense of purpose in your work?

We have a challenging position available within our dynamic and growing firm for a Computer Programmer Analyst in our Barrie Office.

The successful candidate will have good communication skills, a strong work ethic, pay keen attention to detail and have a clear understanding of the value in providing excellent client service.

Responsibilities include:

- Update and Maintain the Barriston Client Portal
- Create the Barriston 3Sixty Survey for the Client Portal
- Member of the Tech Steering Committee
- Research software and programs for firm usage
- Create training videos for various aspects of the firm including both legal and office programs
- Assist in maintaining the Barriston Academy
- Assist with editing the Barriston website
- Assist with the creation of "Explainer videos" for client and internal use
- Other duties as assigned

The ideal candidate will have a minimum of 2 years of relevant experience or education as a Computer Programmer Analyst. Excellent time management and computer skills are a pre-requisite. Program specific IT training will be provided through our in-house IT staff, as required, on an ongoing basis.

Please apply to hr@barristonlaw.com, including resume and cover letter.

Barriston Law values the benefits a diverse workforce brings to our practice. We strongly encourage applications from people of all genders, ethnicities, religions, sexual orientations, and people who identify with a disability. If we can offer you any accommodations through the hiring process please let us know. Additionally, if you have any suggestions on how we can make hiring more accessible please contact our HR Department.

Closing Date: May, 2021

No telephone calls or agencies please. We appreciate your interest in this position, however only successful candidates will be contacted.